

**MINUTES OF THE REGULAR MEETING  
ROADS AND STREETS COMMITTEE  
TOWN OF CHINO VALLEY**

**MONDAY, JULY 13, 2020  
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley convened for a regular meeting in Council Chambers, located at 202 N. State Route 89, Chino Valley, Arizona.

Present: Corey Mendoza, Chair; Jack Miller, Vice-Chair; Ron Romley, Secretary; Robert Johan, Committee Member; Wayne Napier, Committee Member

Absent: James Wise, Committee Member; Dean Echols, Committee Member

Staff Present: Cecilia Grittman, Town Manager; Frank Marbury, Public Works Director/Town Engineer

**1) CALL TO ORDER**

Chair Corey Mendoza called the meeting to order at 4:00 p.m.

**2) ROLL CALL**

**3) APPROVAL OF MINUTES**

- a) Consideration and possible action to approve the February 10, 2020, regular meeting minutes.

MOVED by Committee Member Robert Johan, seconded by Vice-Chair Jack Miller, to approve the February 10, 2020 regular meeting minutes.

AYE: Chair Corey Mendoza, Vice-Chair Jack Miller, Secretary Ron Romley, Committee Member Robert Johan, Committee Member Wayne Napier

**5 - 0 PASSED - Unanimously**

**4) PUBLIC WORKS/TOWN ENGINEER'S REPORT**

**5) COMMITTEE CHAIR REPORT**

**6) CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**7) CORRESPONDENCE**

**8) OLD BUSINESS**

- a) Discussion regarding Fiscal Year 2021 upcoming projects.

Council and Mr. Marbury reported on the following:

- Council was still on hold with capital projects because the revenue stream was unclear with the pandemic issues.
- Wanted to have the committee determine potential projects for 2021 if they do get the go ahead for funding.
- There was a potential of one million dollars out of the capital improvement program.
- CARES Act would provide \$1.4 million to the Town. Staff recommendation was that \$1 million of the funds go to road improvements if Council supported the recommendation.
- That could provide \$2 million in road funding projects.
- Council had mentioned Road 2 North improvements. Staff over viewed a conservative plan for some reconstruction of the road.
- The topic of roads had been discussed during Council Study Sessions and it was recognized that the Town was going backwards. Home values would decrease as roads conditions deteriorated.
- Committee members suggested that crack sealing material already in the Town's possession could be used in conjunction with a County crack sealing agreement. Staff explained that their intention was to use the material in the fall of 2020, but they could not afford to hire a contractor to place the material. Using the crack sealant on Appaloosa was an important option.
- It was suggested that everyone should drive the roads and come up with a rating on what should be addressed first for road work in Town. The arterial roads should also be considered.
- The Committee discussed roads to add to the list of possible roads needing improvement: Road 4.5 North, Road 1 East and Road 1 South intersection, Road 2 South from the fire station to the highway.
- The Committee discussed Road 2 North section work and affordability. Previous discussions included doing only mill and fill work.
- Staff had concerns about Reed and Perkinsville roads.
- Mollie Rae was approximately 11 years old and was starting to deteriorate. Staff said it was important to keep the good roads good.
- A committee member made a recommendation of road projects, equaling \$2.4 Million: Appaloosa I&II, Bright Star, Mollie Rae, Parkside, Road 2 North all the way to Bright Star. Staff stated they would get numbers for any roads committee members brought up as a possible project.

**9) NEW BUSINESS**

- a) Discussion regarding Unity Road located in the Bright Star Subdivision.

Council and Mr. Marbury reported on the following:

- Unity Road was a portion of the Meridian Parkway and Unity Road, on the backside of Bright Star. The road was designed as a secondary entrance to Bright Star.
- In the development agreement, it was only required to be a gravel surface road from the developer. In 2009, the Town put a single course of chip seal on the road due to dust complaints from the residents. The Town had attempted to maintain the road, but got too far behind.
- The Town had ripped up the chip seal and reverted it back to a gravel road, which brought many complaints regarding the dust from the road.
- Council directed staff to look at possible solutions.
- The developer just submitted 100% construction plans for the remaining 90 lots of Bright Star. This included paving Unity Road with curb and gutter. A plat amendment may be necessary for the subdivision due to setback requirements and minor lot adjustments.
- Staff came up with options with costs in mind.
  1. The ultimate solution would be to construct Road 2 North as an arterial road and bypass Bright Star, but it had a \$2 million price tag.
  2. Apply a single chip seal for approximately half a mile, from the four way stop in the subdivision to the fence line at the back part of the subdivision, for an approximate cost of \$35,000. It could be shortened to a quarter mile in the area where the homes were located, decreasing the total cost.
  3. Apply a polymer mix that is rolled into the road. The County had used the method and stated that the method lasted six to nine months, depending on the traffic.
- Whatever the Town did, would be torn up within a year when the developer started their roadwork. The Town needed to only temporarily fix the issue.
- Staff discussed the cons of using the Town's millings to fix the road. It was not recommended because the Town did not have a good supply of millings.
- Staff provided an overview of the road area the developer would be paving. Staff estimated that the developer would begin the road within four months to a year. Water and sewer would also be going in, so the road would be closed for construction.
- Committee members thought option three was the best temporary solution.
- The polymer mixture could be added to the road within days or weeks. Staff recommended applying it using a rolling method, which would make it last longer.
- Once the developer starts work, they would be responsible for maintaining the road's dust issues. It was part of the erosion control plan required by the developer.
- City of Prescott had processed millings at their landfill, which were a better product. This could be considered as a plan B if the polymer option did not work.

## 10) FUTURE AGENDA SUGGESTIONS

- Capital Projects
- Contractor Maintenance

## 11) ADJOURNMENT

MOVED by Vice-Chair Jack Miller, seconded by Secretary Ron Romley, Romley to adjourn the meeting at 4:35 p.m.

AYE: Chair Corey Mendoza, Vice-Chair Jack Miller, Secretary Ron Romley, Committee Member Robert Johan, Committee Member Wayne Napier

**5 - 0 PASSED - Unanimously**

Submitted: July 23, 2020.

By: *Erin Deskins, Deputy Town Clerk*

Approved: August 10, 2020.